

Minutes of the meeting of Hungerford 2036 project team held on Tuesday 4th April 2023, 7pm in the Fire Station Community Room, Hungerford

Present – Denise Gaines (DG), Cllr Richard Hudson (RH), Steve Bickell (SB), Cllr Helen Simpson (HS), Cllr Jerry Keates (KC), Cllr Keith Carlson (KC), Town Clerk (TC) and John Ryder (JR).

1. **Note apologies** –, Cllr Claire Winser (CW), Cllr Alistair Fyfe (AF), Chris Scorey (CS), Jon Shatford (JS)
2. **Agree minutes of 22nd February 2023** – RH proposed the minutes, seconded by DG. Responses have been received in relation to previous actions and circulated.
3. **Progress on consultation work and site assessments** – TC gave an update of the responses received so far from the consultees, all of which have been circulated to the Team and forwarded to Navigus. We can't progress until all the feedback has been received and critically wait to hear from the AONB and Highways.
4. **Discuss draft plan:** - A draft NDP has been received from our consultant and circulated. RH has suggested some tweaks and has also received input from CS and KC. The draft plan amendments were discussed, and the following actions were agreed:

ACTION: RH to ask Hugh Pihlens for a short history of Hungerford relevant to the NDP and will supply him with examples of others that have been written. Town & Manor and John O Gaunt need to be referenced as they are unique to Hungerford.

2.5 A commentary is required about the main services in Hungerford. DG has written a list of what could be included. A paragraph is required on each covering issues, challenges, and opportunities. There are various parts of the town plan that we could use.

ACTION: JK will speak to the headteacher of the primary school about the section on Education.

ACTION: TC to draft a blanket letter to the following organisations to obtain their input on key issues: Town & Manor, Schools, Canal & River Trust, Chamber of Commerce, Surgery, Emergency Services, Resource Centre, Town Council. A paragraph of 100 to 200 words is required by the end of April.

RH talked through the visions and objectives to which he had suggested some amendments.

ACTION: Ask Navigus if we can specify exact percentages in the housing mix table 4.1 instead of ranges. We would want the high end of the range for the 1 and 2 bed houses and the lower end of range for the 3 and 4 bed houses.

ACTION: Ask Navigus for information from the recent Census to inform table 4.1

ACTION: Ask Navigus if, under the design and character section, we can word the text to allow us to create a design code in the future.

5.1d was queried. It was decided no change is needed, however the challenge of providing sufficient parking without it dominating the environment was discussed.

ACTION: RH to draft a new section for 'Heritage and Conservation'. In place of objective p there should be an objective for buildings and another for nature.

ACTION: Speak to CS about areas to include such as the Marsh, Common and Wetlands.

ACTION: Local green spaces require naming (pg. 24). It was suggested this should include areas such as Atherton Crescent, Bulpit Avenue etc.

5. **ACTION:** H2036 does not wish to include the town strategy at this stage as it has not been fully consulted on and has no status, however it was agreed to include some reference to the Town Masterplan in the economy section.

ACTION: Add improved bus services and facilities and provision of EV chargers to the Getting About section.

ACTION: Under Leisure and Wellbeing add in local groups, sports clubs and reference the new 3G pitch that is coming.

ACTION: Split objective k into different sports.

References to Communal Spaces were discussed and questioned but no changes were decided.

ACTION: JR will speak to the Chamber of Commerce reference the Enterprise initiative.

ACTION: Include reference to an enterprise centre for the town in the plan.

ACTION: Obtain photos or logos of town organisations for inclusion in the plan.

ACTION: RH to speak to Navigus about renaming ‘non-policy actions’ with an alternative such as ‘aspirations’.

6. **Review the timeline.**

ACTION: RH will update the timeline soon.

There was interest shown at the Annual Town meeting about the timeline for completion of the NDP.

7. **Any other business** – None.

8. **Date of next meeting** - Wednesday 24th May 2023, 7pm Fire Station Community Room
JR sends his apologies.

Meeting closed 9.00pm.